



Shimer
The Great Books
College of Chicago

Enclosed please find a 2011-2012 Request for Consideration of Special Circumstances Appeal Form. Review each item carefully to determine which special financial circumstances you have experienced. Please provide complete documentation in reference to your situation. Upon receiving your information, your case will be reviewed, and you will be notified as to the outcome of your appeal.

Make sure to:

- 1) We must have your 2011-2012 Free Application for Federal Student Aid (FAFSA) on file before an appeal is considered.
- 2) Please provide a letter detailing your circumstances.
- 3) Please complete and provide the information/documents requested for the items checked.
- 4) Return all documents attached to the completed *Request for Consideration of Special Circumstances Appeal* form to the Office of Student Financial Planning as soon as possible. Include a signed copy of your (and your parent's) 2010 federal tax return (unless you have already done so). To ensure maximum consideration for aid this form should be returned within two weeks.
- 5) Please address your documentation to:

Shimer College
Financial Aid Office
Attn: Special Circumstances
3424 S. State St.
Chicago, IL 60616-3893

It is important to note that documentation submitted for expenses must show that this expense has already been paid. Some examples are copies of written checks, bank account statements, year-end summaries, or billing statements specifically indicating, "amount paid." Writing "paid" and the check number on the copy of your billing statement is not sufficient proof of payment. We require legitimate proof of payment. Clearly identifying and documenting your special circumstance will greatly assist us in accurately reviewing your circumstances in a timely manner.

If you have questions or would like further assistance, please do not hesitate to call us at 312-235-3507.

Student Name: _____ Social Security or ID# _____

Daytime Phone #: Student: (_____) _____ - _____ Parent: (_____) _____ - _____

PLEASE INDICATE BELOW THE SPECIAL CIRCUMSTANCES THAT APPLY TO YOUR SITUATION

A. LOSS OF INCOME

_____ 1. Involuntary reduction in parent, student or spouse employment income in 2010 /2011 Please provide a copy of last check stub, letter from employer and unemployment compensation information.

_____ 2. Complete loss of non-taxable income such as Social Security, Child Support, Workers Compensation, TANF, AFDC and Veterans' Benefits in 2010/2011. Please provide a copy of documentation indicating loss of benefit and termination date.

_____ 3. A typical one-time taxable earning such as a capital gain, 401K disbursement or moving expenses reflected on 2010 income taxes Please provide a statement indicating the nature of the earnings and what the funds were used for.

B. EXCEPTIONAL MEDICAL EXPENSES

_____ 4. Unusual or excessive medical expenses not covered by insurance incurred and paid in 2010. As a general rule, these expenses should be at least \$5000 submitting documentation.

Additional Documentation Required:

Schedule A of 1040 tax return or copies of cancelled checks and receipts

Please provide a total of all items \$ _____

C. EDUCATIONAL EXPENSES

_____ 5. Private elementary/secondary school tuition expenses for student's siblings If you or your parents are paying for elementary or secondary school tuition for other children in the household provide copies of canceled checks or a copy of the tuition bill for the period from July 1, 2010 to June 30, 2011. If next year's figures are not available, please estimate.

Total amount paid: \$ _____

Name of Child	Age	Unreimbursed
Tuition		
_____	_____	
\$ _____		
_____	_____	
\$ _____		

D. UNUSUAL SPECIAL CIRCUMSTANCES RESULTING IN EXCEPTIONAL NON-DISCRETIONARY EXPENSES

_____ 7. Your parents or you and your spouse have become legally separated/divorced after submission of your original FAFSA.

Please provide a copy of legal divorce decree/separation order. Date of separation/divorce ___/___/_____

_____ 8. Your spouse or parent has died after the submission of your original FAFSA Please provide a copy of the death certificate.

_____ 9. Uninsured major theft or damage losses in 2010 Please provide documentation

_____ 10. Other Unusual Non-Discretionary Expenses and/or Debt in 2010 (including educational debt) Please provide documentation

EXPECTED 2011 INCOME

(January 1, 2011 – December 31, 2011)

Please complete the income information below ONLY if you are appealing due to loss of income.

A. PARENT’S 2011 INCOME (for Dependent Students)

Taxable Income:

Mother’s Income from work.....	\$ _____
Father’s Income from work.....	\$ _____
Unemployment Compensation.....	\$ _____
Business, Farm or Rental Income.....	\$ _____
Dividends, Interest, Capital Gains, etc.....	\$ _____
Any Other Taxable Income (itemized).....	\$ _____
Total Projected 2011 Taxable Income.....	\$ _____

Untaxed Income:

Social Security benefits for parents or their dependents.....	\$ _____
Child Support.....	\$ _____
AFDC or Welfare Benefits.....	\$ _____
Retirement Plan Contributions (401k, 403b, IRA, etc.).....	\$ _____
Other Untaxed Income (itemized).....	\$ _____
Total Projected 2011 Untaxed Income.....	\$ _____

B. STUDENT’S 2011 INCOME (for Dependent Students)

Taxable Income:

Student’s Income from work.....	\$ _____
Spouse’s Income from work.....	\$ _____
Unemployment Compensation.....	\$ _____
Business, Farm or Rental Income.....	\$ _____
Dividends, Interest, Capital Gains, etc.....	\$ _____
Any Other Taxable Income (itemized).....	\$ _____
Total Projected 2011 Taxable Income.....	\$ _____

Untaxed Income:

Social Security benefits.....	\$ _____
Child Support.....	\$ _____
AFDC or Welfare Benefits.....	\$ _____
Retirement Plan Contributions (401k, 403b, IRA, etc.).....	\$ _____
Other Untaxed Income (itemized).....	\$ _____
Total Projected 2011 Untaxed Income.....	\$ _____